



**Neath Port Talbot**  
**Castell-nedd Port Talbot**

County Borough Council Cyngor Bwrdeistref Sirol

## **SCAFFOLDING LICENCE TERMS & CONDITIONS**

### **CONDITIONS TO BE COMPLIED WITH:**

1. Proper precautions must be taken to ensure the safe passage of pedestrians.
2. The scaffolding structure over a footway which continues to be used by pedestrians, shall give a minimum headroom of 2.1 metres.
3. Cross bracing below this height will not be allowed due to the danger it will cause to a person with impaired vision.
4. A minimum unobstructed footway of 1.5 metres shall be maintained in busy pedestrian areas. A minimum of 1.2 metres in less populated areas may be acceptable. This width is required to enable wheelchair users or those with Guide Dogs to pass safely through to scaffolding.
5. An overhead panel or platform shall be provided to protect pedestrians from falling objects.
6. All scaffolding below 2.1 metres shall be adequately colour contrasted by using adhesive tape or by painting in white or bright yellow so that pedestrians will be warned of the presence of scaffolding.
7. Cross bracing at ground level is not permitted in normal circumstances. If this is required for the integrity of the scaffolding structure, then a boarding to a minimum height of 2.1 metres shall be provided.
8. The scaffolding structure shall be adequately lit throughout the hours of darkness.
9.
  - a. Hoardings and any barriers should be clearly marked with tape or colour contrasted with paint and shall be marked at night by danger lamps.
  - b. Doors shall not open into the footway.

- c. The faces of the hoarding abutting the footway and the highway shall be free of any projections or surfaces likely to cause injury or damage to the public using the footway or highway.
10. Any projections or protruding parts of the scaffold shall be covered or padded to prevent possible injury to the public.
11. If it is not practical to provide a safe route through the scaffolding, an adequate route must be provided around the scaffolding to provide a safe alternative passage. If pedestrians are to be diverted onto the carriageway, adequate signs in accordance with the Traffic Signs Manual (Chapter 8) shall be provided and pedestrians shall be separated from traffic by a physical barrier, details of which shall be agreed with the Authority issuing the licence and shall be erected at the commencement of the works.
12. The licensee shall ensure that in addition to meeting the requirement of this Code of Practice, other relevant regulations concerning the erection and use of scaffolding and the undertaking of street works, shall be observed.
13. The name, address and 24 hour contact telephone number of the licensee shall be clearly displayed on the scaffolding.
14. Ensure that a suitably ramped platform is provided where it is necessary to divert pedestrians onto the carriageway i.e. the platform shall be at kerb height with ramps not greater than 1 in 12 facing the line of direction. This is to ensure that wheelchair and pushchair users have a suitable path around the obstruction.
15. You are responsible for making good any damage to the footway or carriageway by reason of the existence of the scaffolding or your works.
16. Provision of Traffic Light Control (if required), at all times while scaffolding is erected.
17. You indemnifying the Authority for any and all claims or actions which may arise by reason of the existence of the scaffolding and have Public Liability Insurance cover to the sum of £5 million.
18. Removal of scaffolding as soon as the work is completed.

**ACCEPTANCE OF CONDITIONS IMPOSED IN ISSUING**  
**PERMISSION TO ERECT TEMPORARY**  
**SCAFFOLDING/HOARDING**

I HEREBY confirm acceptance of the conditions imposed and required to be compiled by the Highway Authority of Neath Port Talbot County Borough Council.

**Company**

**Contact:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**Please return this, signed and dated, in order for your scaffolding licence/s to be fully authorised.**

Send to:

**Streetworks Department  
NPTCBC  
The Quays  
Brunel Way  
Baglan Energy Park  
Neath  
SA11 2GG**

**Fax: 01639 686111**

**Email: [streetworks@npt.gov.uk](mailto:streetworks@npt.gov.uk)**