

Neath Port Talbot County Borough Council: Paws on Patrol
Scheme Privacy Notice

1. In providing us with your personal information you hereby acknowledge that Neath Port Talbot Council is the Data Controller for all the personal information you provide on this form (for the purpose of the General Data Protection Regulation 2016 (GDPR) and the Data Protection Act 2018 (DPA)) and you are consenting to the Council using your personal data for the purposes set out in paragraph 2 below.

As you are consenting to the Council use of your personal data please be advised you may withdraw your consent to this processing at any time by notifying us in writing.

2. The personal data which we collect from you via this form will be used by the Council (pursuant to it carrying out its various statutory and business functions) for the following purposes:
 - For the administration and joining to the Paws on Patrol Scheme.
 - For the purposes of evaluating the scheme to see how many members we have at each postcode area across Neath Port Talbot.
 - For the purpose of sending bi-monthly Paws on Patrol newsletters and occasional one off special bulletins via email and post.
3. As a Data Controller the Council is required under GDPR to inform you which of the Article 6 GDPR “Data Processing Conditions” it is relying upon to lawfully process your personal data. In this respect please be advised that in regards to the data provided by you on this form we are relying on the following Article 6 condition(s);

“The data subject has given consent to the processing of his/her personal data for one or more specific purposes.” (Article 6(a) GDPR).

4. We will not share your personal data with any third parties (i.e. persons/bodies/entities outside the School) unless we are required to do so by law.
5. The personal information collected from you on this form will be held by the Council for a period of:
 - Until you withdraw from the Paws on Patrol Scheme.
 - Personal information will only be kept electronically and the paper forms will be destroyed after details have been added to the database.
6. The Council will not transfer any of your personal data outside of the European Union. All processing of your personal data by us will be carried out in the United Kingdom or other European Union countries.
7. The Council will not use your personal data for the purposes of automated decision making.
8. Please be advised that under GDPR individuals are given the following rights in regards to their personal data:
 - i. The right of access to their personal data held by a data controller.
 - ii. The right to have inaccurate data corrected by a data controller.
 - iii. The right to have their data erased (in certain limited circumstances).
 - iv. The right to restrict the processing of their data by a data controller (in certain limited circumstances).
 - v. The right to object to their data being used for direct marketing.
 - vi. The right to data portability (i.e. electronic transfer of data to another data controller).

Further information on all the above rights may be obtained from the Information Commissioner's website: www.ico.org.uk.

9. In the event that you have any queries regarding our use of your personal data, you wish to have access to the same or you wish to make any complaint regarding the processing of your personal data please contact the Council's Data Protection Officer at the Directorate of Finance & Corporate Services, Civic Centre, Port Talbot, SA13 1PJ.

10. Please be advised that in the event that you make a request or a complaint to the Council's Data Protection Officer (see 9 above) and you are dissatisfied with the Council's response you are entitled to complain directly to the Information Commissioner's Office. Details of the Commissioner's Office contact details and further information on your rights may be obtained from the Commissioner's website – www.ico.org.uk.