**Restrictions Business Fund (Discretionary Grant) Application**

The Welsh Government has opened the Restrictions Business Fund to support businesses and sole traders that have been **directly impacted** by the extended restrictions announced by the First Minister on 29th January 2021 needed to control the spread of Covid-19. The purpose of the grant is to provide businesses with cash flow support and to help them survive the economic consequences of the extended restrictions. Businesses can **only apply for one** discretionary fund grant under this extended scheme. Multiple applications from the same business are not allowed. However, this extended scheme is in addition to grant businesses may have received via the Discretionary Fund for the December 2020 / January 2021 period. The grant seeks to complement other Covid-19 response measures to support businesses, social enterprises and charitable organisations in Wales.

A discretionary grant of £2,000 is available to assist businesses that have:

* Been forced or required to close as a result of the national restrictions that were introduced during December 2020 and were extended on 29th January 2021
* **OR** are able to demonstrate that the **latest restrictions** put in place will result in at least a 40% reduction in their estimated turnover for the extended restrictions period as compared to an equivalent restriction free trading period prior to 23rd March 2020.

You are **not eligible** for this grant if:

* You are eligible for, or have received, the Restrictions Business Fund NDR Grant from your Local Authority
* If the business generates less than 50% of your income. The business must be your main source of income.
* You are eligible for a ‘top-up’ payment via the extended Culture Recovery Fund Freelancer grant. (If you are unsure about this, please check with your local authority).
* You have been awarded a Welsh Government Children and Communities grant to cover operating losses between September 2020 and March 2021.
* The total amount of Covid-19 support grants you have received (including any further award through this discretionary fund) exceeds 80% of your turnover for a typical year of trading.

For further information on this grant please read the Restrictions Business Fund (Discretionary Grant) Guidance Document (insert link to doc).

The grant will be open to applications from 10.00 a.m. on Monday 15th February 2021 and will close at a date to be specified by the local authority or when the fund has been fully committed.

Please complete **ALL** sections of the application below**.**

**NB:** If you fail to complete any section, or provide insufficient information, your application will be returned to you and you will need to reapply.

**Please email your completed application form to** **ERBF@npt.gov.uk**

**SECTION 1 – Your Personal Details**

|  |  |  |
| --- | --- | --- |
| Title | First name | Last name |
| Address |
| Contact telephone number | E-mail address |

**SECTION 2 – Information about your business**

|  |  |
| --- | --- |
| Business or trading name | Business sector / type of business |
| Street | Town / City |
| Local Authority | Postcode |
| Applicants must provide one of the following: | Number of employees in February 2021 |
| Vat Registration No (if applicable) |  |
| HMRC Unique Taxpayer Reference (if applicable) | Date business started trading |
| Company Registration No (if applicable) | Hackney carriage license number or private minicab licence number (if applicable) |
| Please describe your business and tell us how you advertise and promote it |

Please provide links to any on-line and social media platforms that you use to advertise and promote your business.

|  |  |
| --- | --- |
|  Website  |  |
| Facebook  |  |
| Instagram  |  |
| Linkedin |  |
| Other |  |
| Other |  |

**SECTION 3 – Impact of the restrictions on your business**

Please tick the following statements if they apply to your business:

My business has been forced to close as a direct result of the extended national restrictions put in place for businesses

My business turnover will be materially impacted by the extended restrictions (>40% reduction in estimated turnover) as compared to an equivalent restriction free trading period prior to 23rd March 2020 (or an equivalent period since then if they started trading after 23rd March 2020).

|  |  |
| --- | --- |
| Annual turnover (sales). Please provide the turnover figure for the last full year of trading **prior to** the coronavirus pandemic. **(You must be able to provide evidence to confirm this figure if asked e.g. tax returns, business bank statements).**If the business is less than 12 months old, please provide an estimated annual turnover figure since trading commenced.  |  |

If you fail to complete the following section, your application will be returned and you will need to complete and resubmit.

|  |
| --- |
| Please tell us how the extended restrictions introduced in Wales announced on 29th January 2021 will affect your business |

**SECTION 4 – Your business bank details**

|  |  |
| --- | --- |
| **Bank Name** | **Account Name** |
| **Sort Code** | **Account Number** |

The local authority **may** request your latest bank statements and further information to evidence trading activity.

**SECTION 5 – Subsidy Control**

Have you received any subsidy (as defined in the UK-EU Trade and Cooperation Agreement) during the previous 3 fiscal years (i.e. current fiscal year and the previous two fiscal years)? YES / NO

If YES, please provide details below:

|  |  |  |
| --- | --- | --- |
| Body providing assistance | Amount £s | Date |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Please include above all Covid-19 related financial support you have received since March 2020. Examples could include Economic Resilience Fund, Start-up Grant, Freelancer Fund, Self-Employment Income Support Scheme (SEISS), Universal Credit, etc.

**SECTION 6 - Declarations**

I confirm that:

I have read and understood the Restrictions Business Fund (Discretionary Grant) guidance document.

My business operates in Wales.

If awarded a discretionary grant, I confirm that the total amount of Covid-19 support grant received (e.g. previous discretionary grants) does not exceed 80% of my business turnover for a typical year of trading.

My business was actively trading and generating sales revenue up to 6pm on the 4th of December 2020 for hospitality businesses or the 19th of December 2020 for other businesses

I acknowledge that my Local Authority or the Welsh Government will undertake any appropriate business checks considered necessary to assess the application and to check the nature, use and impact of the funding in the future.

I am **not in receipt** of, or applying for, the Restrictions Business Fund NDR Grant

I am not eligible for the ‘top up’ payment via the extended Welsh Government Culture Recovery Fund freelance grant

I have not received a Children and Communities grant.

I confirm that this business is my main source of income (>50%)

For limited companies only – I confirm that my business has an annual turnover of between £10,000 and £50,000

For sole traders / partnerships only – I confirm that my business has an annual turnover of less than £85,000

I confirm that I will provide all the required evidence to support my application for the Restrictions Business Fund Discretionary Grant if it is requested.

I confirm that I have read and understood the [privacy statement](https://businesswales.gov.wales/privacy-notice-welsh-government-economic-resilience-fund-grants-start-grant) of the Restrictions Business Fund Discretionary Grant

I accept that any payments identified as ineligible payments will be subject to future recovery action

I declare that the information provided in this application is true and accurate.

I agree to **ALL** the above declarations YES / NO