

Continuing Professional Development (CPD) (Previously known as PRTL)



Do you know your responsibilities?

CPD is your responsibility as a person registered with Social Care Wales!

Section 6 of the Code of Professional Practice for Social Care requires you to: "be accountable for the quality of your work and take responsibility for maintaining and developing knowledge and skills... this includes undertaking relevant learning and development to maintain and improve your knowledge and skills to ensure you are fit to practise..."

So you must maintain your CPD to meet your obligations to the Code of Professional Practice in order to re-register every 3 years.

How much CPD is required? You need to keep a record of **at least 90 hours of training and learning that you complete during each three-year registration period.** You must also keep a portfolio of evidence of your learning as you may be asked to present this for audit purposes.

How to record your CPD: You should keep your CPD record up-to-date in your Social Care Wales online account. Each record must include when the training or learning was completed, its duration and the ways in which your learning has informed your practice. This

means that for each record you enter, you need to include how the learning has contributed to your practice.

Don't wait until you need to register or this will be a massive task to complete!

What activities count as CPD? According to our Registration Rules, you can meet your CPD requirements by: "study, training, courses, seminars, reading, teaching or other activities which could reasonably be expected to advance the social care worker's professional development, or contribute to the development of the profession as a whole". You should aim for a range and balance of different learning activities. It would not be acceptable, for example, for all your CPD to be made up of structured reading (reading should account for no more than 10 per cent of your total CPD).

Examples of the range of learning activities you could include:

- completing a relevant qualification or accredited course
- having your competence assessed
- attending in-house training, workshops, seminars or conferences, with reflection on your learning
- completing an e-learning module relevant to your practice
- shadowing a colleague in a related team, service or profession
- taking on new or different responsibilities, with evidence of your learning.

Part-time workers The CPD requirements are the same for every registered person, regardless of how many hours you work (that is 90 hours over the three-year registration period). If you are a part-time worker, you should be given the same opportunities and support by your employers to meet your CPD requirements as other workers.

“If registered people are unable to meet all the requirements by the time of renewing their registration and provide reasons why they’ve not achieved it then Social Care Wales will take it into account when making decisions on renewal.”

For more information please go to Social Care Wales or click the link below:

https://socialcare.wales/cms_assets/file-uploads/PRTL-Requirements_ENG.pdf