**Corporate Risk Assessment**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity being assessed:** | | | | | | | | | | | | | | **Risk assessment reference number:**  **Risk assessment created on:**  **Review date due:** | | | | | | | | | | | | |
| **Persons undertaking or affected by the activity** | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | Employees | |  | Contractor | | |  | | Public | |  | Service User | |  | | Other | |  | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Hazard** | | | | | | **Control measure** | | | | | | | | | | | | | | **Likelihood**  1. Very Unlikely  2. Unlikely  3. Likely  4. Very Likely  5. Certainty | **Severity**  1. Negligible  2. Minor  3. Medical Treatment 4. Major  5. Fatal | | | | **Risk Level**  *Likelihood x Severity = Risk Level* | |
|  | | | | | |  | | | | | | | | | | | | | |  |  | | | |  | |
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| **Personal Protective Equipment** | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | |  |  | | |  | | | |  |  | |  | |  | |  | | |  | | | |  | |
| http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=1 | | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=2 | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=3 | | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=4 | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=5 | | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=6 | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=8 | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=10 | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=11 | | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=7 | http://w2012-apex:8080/ords/test6/PAYHR.RAF_PKG.show_image?p_table_name=RAF_PPE&p_id=9 | | **Other** | | | |
| Aprons must be worn | | | Eye Protection must be worn | Head Protection must be worn | | | Safety Harness must be worn | | | Ear Protection must be worn | | Safety overalls must be worn | | Safety boots must be worn | | Respiratory equipment must be worn | | Hi Viz clothing must be worn | | Protective  gloves must  be worn | | Face Protection must be worn | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
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| **Additional risk information** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| In the event of an incident/accident, please contact your nearest first aider.  All incidents/accidents must be recorded on NPT’s Online Accident Reporting System.  Suitable information, instruction and training on how to use, store and maintain Personal Protective Equipment (PPE) correctly to be provided.  All staff to have regard for their and others health and safety at all times. | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **Please identify how this risk assessment has been communicated** | | | | |
| Team brief / Team meeting |  |  | | |
| One to one |  |  | | |
| Email |  |  | | |
| Other (please specify: |  |  |  |  |
|  | | | | |

|  |  |  |
| --- | --- | --- |
| **Emergency Procedures** | | |
| Contact name: |  |  |
| Contact number: |  |  |
| Contact number (out of hours): |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Name: | Position: | Date: |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| **Risk assessments must be reviewed as a result of change in working practices / legislation or following an incident / accident** | | | | | | | | | | | |
| **Reviews** | **Key** | |  | | | | | | | | |
| Review date : | **Likelihood** | **Severity** | **Likelihood of Injury** | **5** | 5Y | 10R | | 15 | 20 | | 25 |
| Reviewed by: | 1. **Very Unlikely** - This will probably never happen/occur 2. **Unlikely** - Do not expect it to happen/recur but it is possible it may do so 3. **Likely** - Might happen or recur occasionally 4. **Very Likely** - Will probably happen/recur, but it is not a persisting issue/circumstance 5. **Certainty** - Will undoubtedly happen/recur, possibly frequently | 1. **Negligible** - Minor injuries or discomfort. No medical treatment or measurable physical effects. 2. **Minor** - Injuries or illness requiring on site first aid. Temporary impairment. 3. **Medical Treatment** - Injuries or illness requiring hospital treatment. 4. **Major** - Injury or illness resulting in permanent impairment. 5. **Fatal** - Fatality. | **4** | 4 | 8 | | 12 | 16 | | 20 |
| Review date : | **3** | 3 | 6G | | 9 | 12 | | 15 |
| Reviewed by: | **2** | 2 | 4 | | 6Y | 8 | | 10Y |
| Review date : | **1** | 1 | 2 | | 3 | 4 | | 5G |
| Reviewed by: | **0** | **1** | **2** | | **3** | **4** | | **5** |
| Review date : | **Severity of Injury** | | | | | | | |
| Reviewed by: |  | **Low Risk** |  | **Medium Risk** | | |  | **High Risk** |