



Building Control Submission  
Safety of Sports Grounds Act 1975  
The Fire Safety and Safety of  
Places of Sport Act 1987

For Office Use

**1 Type of Application**

- |                                      |                          |                                   |                          |
|--------------------------------------|--------------------------|-----------------------------------|--------------------------|
| <b>General Safety Certificate</b>    | <input type="checkbox"/> | <b>Special Safety Certificate</b> | <input type="checkbox"/> |
| <b>Transfer Safety Certificate</b>   | <input type="checkbox"/> | <b>Amend Safety Certificate</b>   | <input type="checkbox"/> |
| <b>Renewal of Safety Certificate</b> | <input type="checkbox"/> |                                   |                          |

**2 To be completed in all cases**

I hereby apply for \*(general) (special) safety certificate in respect of the \* (ground) (stand) described below at the

..... sports ground

to be issued to

.....

I make the application \*(on behalf of) (as)

.....

of \*\*

.....

Date: .....

Signed:.....

Address:

.....

.....

.....

Telephone No: .....

E mail .....

\* *Delete as appropriate*

\*\* *If applying on behalf of a Sports Club, Company or some other person, insert status (e.g. Secretary)*



**3 Sports Ground**

Name and address of sports ground

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.....  
.....

Name of Occupier

.....

Name & address of the Owner

.....  
.....  
.....

Location and name (if applicable) of the stand for which application is being made:

.....  
.....

Names and addresses of any persons other than the proposed holder of the certificate who to his knowledge will or may be concerned in ensuring compliance with the terms and conditions of the safety certificate for which this application is being made.

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**4 General Safety Certificate Applications Only**

**Only for an application for a general safety certificate (to cover activities held over an indefinite period)**

(a) List activities for which the ground / stand provides viewing accommodation and which are to be covered by the general safety certificate

.....  
.....

(b) Give particulars of current fire certificates covering any premises on any part of the sports ground:

Name of issuing fire authority: .....

Name of holder of fire certificate: .....

Date of issue of fire certificate: .....

Description of premises covered by the fire certificate:.....

.....

(c) Give particulars of any current statutory licences granted in respect of the sports ground or part of it:

Name of licensing authority:.....

Name of licensee:.....

Type of licence (liquor, gaming, etc):.....

Date of expiry:.....

Description of the part or parts of the sports ground covered by the licence:

.....  
.....

(d) Is the number of spectators admitted to the stand controlled YES/NO



**5 Special Safety Certificate Applications Only**

Only for an application for a special safety certificate (to cover one occasion or a series of occasions)

(a) Name activity (or activities) for which the ground / stand is proposed to provide viewing accommodation and which are to be covered by the special safety certificate.

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.....

(b) Give date(s) of occasion(s) when it is proposed that the stand will be used for the activity (or activities) listed above.

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.....

**6 Transfer of Certificate Applications Only**

Only for an application to transfer a safety certificate

Name of Proposed Certificate Holder .....

Address .....

Telephone ..... Mobile .....

E mail .....

Relevant Qualifications .....

.....

Relevant experience .....

.....

.....

.....



**7 Amendment of Certificate Applications Only**

Only for an application to amend a safety certificate

Description of Amendments

.....  
.....  
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**7 Fee & Notes**

Section 8 of The Safety of Sports Grounds regulations states that “A local authority may determine a fee to be charged in respect of an application for the issue, amendment, replacement or transfer of a safety certificate but such a fee shall not exceed an amount commensurate with the work actually and reasonably done by or on behalf of the local authority in respect of the application.”

The fee of **£388** should accompany the application for a general safety certificate, special safety certificate, amendment, replacement or transfer of a certificate. If becomes necessary to during the application process to allocate more officers’ time, any additional expense incurred will be invoiced accordingly.

Under the provisions of section 3 (1) of the Safety of Sports Grounds Act 1975, a local authority receiving an application for a safety certificate have to determine whether the person to whom the certificate may be issued is likely to be in a position to prevent contravention of the terms and conditions of the certificate.

The applicant should therefore furnish the Authority with information required on this form so as to enable the local authority to make such a determination.

Under section 3(4) of the Act the local authority may also require the applicant to submit plans and further information.