



Business Rates Section
 Civic Centre
 Neath SA11 3QZ

Adran Trethi Busnes
 Y Ganolfan Ddinesig
 Castell Nedd SA11 3QZ

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 e-mail/e-bost: business.rates@neath-porttalbot.gov.uk
 Web address/Cyfeiriad ar y we: www.neath-porttalbot.gov.uk

All Other Council Enquiries / Pob Ymholiadau Cyngorol Eraill :

☎ (01639) 763333

APPLICATION BY A CHARITY OR ORGANISATION CLAIMING MANDATORY AND/OR DISCRETIONARY RELIEF FROM THE NATIONAL NON-DOMESTIC RATE.

(Please read the Guidance Notes on page 3 before completing the application form.)

Part A - General

1.

Name:

2.

Address of property for which rate relief is being claimed:

.....

3.

Address for correspondence (if different from 2):

.....

4.

Telephone no. for contact purposes:

Part B - Declaration

I declare that the information provided in this application form is correct.

Signed:

Date:

Official Use Only

Ref. No. RV

Policy & Resources Date Decision

1. Information given to Neath Port Talbot County Borough Council will be used only for the Council's lawful purposes for the provision of joined -up services, and will not be passed to anyone outside the Council without lawful authority.
2. In order to aid the prevention of fraud in the administration of public funds, the information may be compared with other personal data held by the Council and may also be used for comparison with other authorities and public bodies.

Part C - About your organisation.

1.

What are the main objects of the organisation ?
.....
.....
.....

2.

Are you a registered charity or a charity exempt from registration ? YES/NO
Charity Registration No.
Details of exemption (if applicable) ..

3.

What are the premises used for ?
.....
.....

4.

If the premises are used as a charity shop;
(a) Are the premises wholly or mainly used for the sale of goods given to the charity? YES/NO
(b) Are the proceeds of the sale of the goods used for the purposes of the charity? YES/NO

5.

Do you operate a licensed bar? YES/NO

Part D - Membership

1.

Is membership open to all section of the community ? YES/NO
If no, what restrictions do you place on membership?
.....
.....

2.

Number of members(in the case of sports clubs, please give number of playing/non playing members)
.....

3.

Annual subscription fee £

Part E - Further Information

1.

Please provide any further information you may wish to be included in the consideration of your application (using a separate sheet if necessary).

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GUIDANCE NOTES

1. A copy of the Memorandum and Articles of Association, or Rules of the Association (to be returned to you) must be forwarded with the application.
2. Completed forms/queries to:

Business Rates Team
Civic Centre
Neath
SA11 3QZ

Tel. No.: 01639-764329/764238

e-mail: business.rates@neath-porttalbot.gov.uk

You can ask for a copy of this document in Welsh and/or large print.
Phone **01639 764328.**

Gallwch ofyn am gopi o'r ddogfen hon yn Gymraeg a/neu mewn print bras.
Ffoniwch **01639 764328.**