

School request for Formal Assessment Cais am Asediad Ffurfiol

Name of School / <i>Enw'r Ysgol:</i>	
Telephone Number / <i>Rhif Ffôn:</i>	
Contact Person / <i>Enw'r Cyswllt:</i>	

Child's name / <i>Enw'r plentyn</i>			
Address / <i>Cyfeiriad</i>			Postcode / <i>Côd post</i>
Home Telephone No / <i>Rhif ffôn Cartref</i>		D.O.B./ <i>Dyddiad geni</i>	
Name of Parent/Carer / <i>Enw'r Rhiant / Gwarchodwr</i>			

Formal Assessment: *Please read information overleaf with care*
Asediad Ffurfiol: *Darllenwch y wybodaeth dros y ddalen yn ofalus*

Does the child have a statement?
Oes Datganiad gan y plentyn?

Yes
Oes

No
Nac Oes

Parental permission has been obtained for this request
Cafwyd caniatâd y rhiant I wneud y cais hwn

Signed: _____
Arwyddwyd *Headteacher / Pennaeth*

Date: _____
Dyddiad

Please send to: SENAAT Caseworker, Special Education Needs, Civic Centre, Port Talbot, SA13 1PJ.
Danfônwch at: Swyddog Tîm Cefnogi SENAAT yn Anghenion Addysgol Arbennig, Y Ganolfan Ddinesig, Port Talbot, SA13 1PJ.

Data Protection Act 1998 / Deddf Diogelu Data 1998

1. *Information provided by you will be held and automatically processed as data on a computer system. The Council will take all reasonable precautions to ensure its confidentiality and to comply with the principles contained in the act. / Bydd gwybodaeth a ddarperir gennych yn cael ei chadw a'i phrosesu'n awtomatig fel data ar system gyfrifiadurol. Bydd y Cyngor yn cymryd pob cam rhësymol i sicrhau ei bod yn cael ei chadw'n gyfrinachol ac i gydymffurfio ag egwyddorion y ddeddf.*
2. *In order to aid the prevention of fraud in the administration of public funds the information may be compared with other personal data held by the Council and may also be used for cross authority comparison purposes. / Er mwyn cynorthwyo i atal twyll wrth weinyddu arian cyhoeddus gellir cymharu'r wybodaeth â data personol arall a gedwir gan y Cyngor a gellir ei defnyddio hefyd at ddibenion cymharu ar draws awdurdodau.*



**Neath Port Talbot
Castell-nedd Port Talbot**
County Borough Council Cyngor Bwrdeistref Sirol

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Before completing this form please refer to the Entry/Exit - A Graduated Response document. / *Cyn llenwi'r ffurflen hon, cyfeiriwch at y ddogfen Mynediad/Ymadael - Ymateb Graddedig, os gwelwch yn dda.*

Where a request for a statutory assessment is made by a school, the child will have demonstrated significant cause for concern. / *Lle gwneir cais am aseidiad statudol gan ysgol, bydd y plentyn wedi bod yn destun pryder sylweddol.*

The trigger for a statutory assessment is 'the failure to respond to reasonable and purposeful measures'. / *Yr ysgogiad ar gyfer aseidiad statudol yw 'methu ag ymateb i fesurau rhesymol a phwrpasol'.*

The key test for the need for further action is evidence that the current rate of progress is inadequate or, more correctly, not making adequate progress. There should not be an assumption, however, that all pupils will progress at the same rate. / *Y prawf allweddol o ran yr angen am weithredu pellach yw tystiolaeth bod y gyfradd cynnydd cyfredol yn annigonol neu, yn fwy cywir, nad oes cynnydd digonol. Ni ddylid cymryd yn ganiataol, fodd bynnag, y bydd pob disgybl yn gwneud yr un cynnydd.*

The LEA will seek evidence from school that any strategy or programme implemented for the child in question has been continued for a reasonable period of time without success and that alternatives have been tried, or the reason why this has not occurred. / *Bydd yr AALL yn ceisio tystiolaeth gan yr ysgol bod unrhyw strategaeth neu raglen a weithredwyd o ran y plentyn dan sylw wedi cael ei defnyddio am gyfnod rhesymol o amser heb lwyddiant, a bod dulliau eraill wedi cael eu profi, neu fel arall, pam na wnaed hyn.*

School should provide written evidence including:

Dylai'r ysgol ddarparu tystiolaeth ysgrifenedig gan gynnwys:

- the school's action through Early Years Action and Early Years Action Plus or School Action and School Action Plus, / *gweithredu'r ysgol trwy Weithredu'r Blynyddoedd Cynnar a Gweithredu'r Blynyddoedd Cynnar Plws neu Weithredu Ysgol a Gweithredu Ysgol Plws,*
- individual education plans for the pupil, / *cynlluniau addysg unigol ar gyfer y disgybl,*
- records of regular reviews and their outcomes, / *cofnodion adolygiadau cyson a'u canlyniadau,*
- National Curriculum levels of attainment including those in literacy and mathematics, / *lefelau cyrhaeddiad y Cwricwlwm Cenedlaethol, gan gynnwys mewn llythrennedd a mathemateg,*
- educational and other assessments, for example from an advisory specialist support teacher or an educational psychologist, / *aseidiadau addysgol ac eraill, er enghraifft gan athrawon cefnogi ymgynghorol arbenigol neu seicolegydd addysg,*
- involvement of other professionals, / *cyfraniad pobl broffesiynol eraill,*
- evidence of the extent to which the school or setting has followed the advice provided by professionals with relevant specialist knowledge, / *tystiolaeth i ba raddau mae'r ysgol neu'r lleoliad wedi dilyn cyngor pobl broffesiynol sydd â gwybodaeth arbenigol berthnasol,*
- evidence of progress over time, / *tystiolaeth o gynnydd dros amser,*
- views of the parents and of the child, / *barn y rhieni a'r plentyn,*
- any involvement by the social services or education welfare service, / *unrhyw gyfraniad gan y gwasanaethau cymdeithasol neu'r gwasanaeth lles addysg,*
- the pupil's health including the child's medical history where relevant, / *iechyd y disgybl, gan gynnwys hanes meddygol y plentyn os yn berthnasol,*
- copies of advice, where provided, from health and social services, / *copïau o gyngor, lle cafodd ei ddarparu, gan y gwasanaethau cymdeithasol a iechyd,*
- attendance figures and reasons for periods of absence. / *ffigurau presenoldeb a rhesymau am gyfnodau o absenoldeb,.*

