

APPLICATION FOR APPROVAL OF TEMPORARY SIGNING OF PLANNED EVENTS.	
Organisation	
Address	
Contact Tel No(s)	Mobile
Email	Fax
Details and Date(s) of Planned Event	
Preferred Wording/Symbols for Signs/Banners and approximate dimensions of proposed Signs/Banners	
Proposed date for signs to be erected	
Proposed Site(s) of Sign(s)	
<input type="checkbox"/> N1 Morrisons, Neath	<input type="checkbox"/> G1 High Street, Glynneath
<input type="checkbox"/> N2 Victoria Gardens, Neath	<input type="checkbox"/> P2 A474 bus stop Pontardawe
<input type="checkbox"/> N3 Neath Civic Centre, Neath	<input type="checkbox"/> PT2 Princess Royal Theatre
<input type="checkbox"/> N4 Stockhams Corner, Neath	<input type="checkbox"/> PT4 Morrisons, Baglan
I hereby apply for road signs to be provided for the above planned event and, if authorisation is granted, agree to abide by the terms and conditions listed overleaf.	
Signed	
Position	
Date	
OFFICIAL USE ONLY	
Date Approval Granted:	

TERMS AND CONDITIONS

1. Location, size, specification and content of proposed signs/banners must be agreed prior to their erection.
2. Any signs/banners erected without approval will be removed in accordance with section 132 of the Highway Act 1980.
3. Where signs are proposed to be erected on lighting columns or other street furniture, such signs must be erected safely and without causing damage.
4. Any damage caused by the erecting of temporary signs to existing street furniture, will be made good at the applicants expense.
5. Safe access for persons erecting the signs/banners must be provided, i.e. suitable locations for a vehicle to be parked without causing obstruction, or on a road safety hazard and a safe access to the proposed location of the signs/banners.
6. The applicant is responsible for undertaking risk assessments and preparing method statements to ensure the safe erection and removal of signs/banners.
7. The council reserves the right to instruct the removal of any signs/banners if deemed necessary, regardless of whether approval has been previously given.
8. Signs/banners are to be erected at the agreed time only, and not more than 2 weeks in advance of an event taking place. All signs/banners are to be removed within 24 hours of the event taking place.
9. All signs/banners are to be regularly checked by the event organiser during their placement for safety reasons.
10. All signage will be bilingual in accordance with the Neath Port Talbot County Borough Councils welsh language scheme.
11. An indemnity form must be signed by the applicant, prior to the signs/banners being erected.