



## **Application for a licence to provide chairs and tables on the Highway**

The scheme which is operated by Neath Port Talbot County Borough Council covers the issue of licences pursuant to sections 115C, 115E, 115F and 115K of Part VII A of the Highways Act 1980 allowing the provision of facilities on the Highway (footways and pedestrian areas only) for consumption of food and/or beverages.

*Please complete in black ink and block capitals*

APPLICATION DETAILS	
Name of Applicant Mr./Mrs./Miss or (where limited company, provide name of company, registered office and company registration number/where a partnership name, and full names and addresses of all partners) .....	
Establishment or Trading Name .....	
Address .....	
..... Tel. No. ....	
Type of Business .....	
Terms of existing Premises Licence under the Licencing Act 2003: Please state whether the existing licence granted by Neath Port Talbot County Borough Council allows for the on street consumption of alcohol.  YES / NO *	
INSURANCE DETAILS	
Name of Insurance Company/Underwriters: .....	
Policy Number(s) : .....	
Name of Insured : .....	
Indemnity Cover (per claim) .....	
Period Of Insurance : .....	
Date of Policy Renewal : .....	
Please provide a full copy of the insurance policy.	

FACILITIES FOR THE CONSUMPTION OF FOOD AND BEVERAGES

Please provide full details of the following.

Max no of chairs:

Type of Chairs:

.....

Max no of tables:

Type of tables:

.....

List all other furniture, equipment and objects to be utilised (specifying quantity, manufacture & type):

.....

.....

.....

Toilet and washroom facilities (please list):

.....

.....

Please sketch layout in the space provided below, or provide separate layout drawing, giving full details of the layout of chairs and furniture etc.

**FEES**

Date from which the licence is to run (licences are for 12 month periods only):

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Please note considering the current financial climate the charge for licensing Street Cafes has been suspended until further notice.

Licence fee (based on the maximum no of chairs and tables to be utilised at any one time) @ £10.00 per chair and £10.00 per table:

No of chairs . . . . . x £10.00 = £ N/A

No of tables . . . . . x £10.00 = £ N/A

Total amount payable     £ N/A

**AGREEMENT**

I/WE AGREE TO ADHERE TO THE TERMS AND CONDITIONS OF THE LICENCE, WHICH RELATES TO THE PROVISION OF FACILITIES ON THE HIGHWAY (FOOTWAYS AND PEDESTRIANISED AREAS ONLY) FOR THE CONSUMPTION OF FOOD AND /OR BEVERAGES.

Signed: .....

Date: .....

Position (e.g. proprietor, owner, partner, director )

.....

Completed application forms should be submitted to:

Streetworks Department  
Neath Port Talbot County Borough Council  
The Quays  
Brunel Way  
Baglan Energy Park  
Neath SA11 2GG

For official use only			
			Date:
Objections: (Memo)		No of Tables:	
Observations: (Memo)		No of Chairs:	
Licence Approved:		No of Umbrellas:	
Licence Refused		Other:	
		Licence Cost:	
		Expiry Date:	