



Request for Non Statutory Pre-Application Advice

Please complete this form with as much information as possible.

If you require any help in completing this form, or further information regarding the pre-application service please contact your local planning authority on: 01639 686736 or 686746 or at planning@npt.gov.uk

Advice in respect of Statutory pre-application services offered by Neath Port Talbot can be found at www.npt.gov.uk/planning

Applicant Name, Address and Contact

Name:

Address:

Postcode:

Phone number:

E-mail address:

Agent Name, Address and Contact

Name:

Address:

Postcode:

Phone number:

E-mail address:

Description of the Proposal

Total number of new units:

(if applicable)

Increase in floorspace (m²):

Site Address *(if different to applicant address)*

Address:

Postcode:

Location Plan

Please check the box below to confirm you have submitted a plan which identifies the land to which this application relates, drawn to an identified scale and showing the direction of North.

I have attached a location plan that meets the requirements outlined above:

Additional Information

To help ensure your local planning authority can provide the best possible response to your pre-application enquiry, you are encouraged to submit as much additional information as possible to accompany this form. Please list any additional information you are submitting below (*continue on a separate sheet if necessary*):

Relevant Information could include: -

Existing and Proposed drawings (block plan, floor plans and elevations);
Photographs of the site/buildings
Draft Design and Access Statement (DAS)
Tree Survey BS BS5837 Standards
Biodiversity Survey/Report
Structural Survey
Visual Impact Assessment

Transport Assessment
Retail Impact Assessment
Flood Consequences Assessment (FCA)
Agricultural Justification Report
Rural Enterprise Dwelling Appraisal
Draft Section 106 Agreement/ Undertaking
Land Contamination Assessment
Coal Mining Risk Assessment
Environmental Statement (ES)

Fee: I confirm that the correct fee has been included with this enquiry form :

If you are unsure of the correct fee you are required to submit, please see the fee schedule which can be found on our website at www.npt.gov.uk/planning.

I am requesting additional pre-application advice following receipt of a statutory response. My pre-application reference number is:

OR

I am requesting new pre-application advice:

Declaration:

I/We the undersigned, confirm that I/we are seeking pre-application advice for the proposed development described in this form and in the attached documents.

I/We note that the advice provided under this service will be given on the basis of the **informal opinion** of the officer(s) concerned, based on the information provided and the planning policies/guidance prevailing at the time, and any views expressed are not intended to prejudice the Authority's determination of any subsequently submitted formal application.

Please note that information related to pre-application discussions may be subject to requests under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. The Act and the Regulations provide for some exemptions from the need to disclose commercially sensitive information. Should you consider specific information should be exempt from the requirements of the Act or the Regulations, please accompany your request with written justification.

Signed (applicant):

or

Signed (agent):

Date (DD/MM/YYYY):

Once completed please return the form and associated documents
by email to: planning@npt.gov.uk
or by post to: NPT Planning, The Quays, Brunel Way, Port Talbot SA11 2GG

This form is also available in Welsh