**PREVENTION AND EDUCATION SUB GROUP**

**11 April 2016 2 – 4pm**

**Cimla Health & Social Care Centre**

**Present Apologies**

Mike Catling - PHW **(MC)** Becky Hancock-WCADA

Emma Griffiths - PHW **(EG)** Lisa Warlow-NPTCBC

Jamie Harris - Drug Aid **(JH)** Melanie Perry-HWW

Adam Whitehouse - Drug Aid **(AW)** Julia Jenkins-NPTCBC

Claire Fauvel - PHW **(CF)** Steve Adie-NPTCBC

Lisa Shipton - WCADA **(LS)** Ifor Glyn-Drug Aid

Carl Williams - NPTCBC **(CW)** Corrine Fry-NPTCBC

Kay Harris – BAVO **(KH)**

Julie Powell – SWP **(JP)**

Paula Davies – ABMU **(PD)**

1. **Introductions and Apologies.**

Introductions and apologies took place.

1. **Minutes of previous meeting and Action Log.**

MC (Chair) informed the group that some amendments had been made already to the minutes previously distributed to them.

* **ACTION**: CF stated that she would follow up with Andy Edwards regarding Youth Worker representative for Swansea; as there had been some email exchanging but has gone quiet.
* In point 4, *Older Adults* there was an amendment regarding the WCADA project as this is called *“Drink Wise and Age Well”.*
* Regarding the Working Age Adults Section – task and Finish group **ACTION**: could CF explore other areas to identify what is being undertaken and compare.
* All members of the PET group were asked to consider when to implement the NPS Survey. CF stated that the NPT Youth Council had advised that due to exams and summer holidays a number of young people would not be able to engage in the survey. CF queried this needed to be actioned based on the conditions of the finance or could it wait until September (due to avoiding exam times for the CYP). MC advised to discuss with the strategy writing group and make a decision.
* **ACTION:** CF to follow up safeguarding representation with Julia Jenkins
* **ACTION:** although Angela Cronin will not be attending these meetings in the future due to capacity, could she still be on the circulation list.

1. **Draft NPS Prevention Strategy**

The Group considered the next steps for the NPS Prevention Strategy. A task and finish project group has been established (but needs some Swansea representation). The group agreed that consultation with young people/insight research was crucial to the development of the strategy.  This consultation/research had been recommended to the APB and a small budget provided to finance it. Project group members have ‘sense checked’ the survey with NPT Youth Council. Council members suggested that the survey would best be conducted after the exam period and the summer holidays. The group discussed the implications of leaving the survey until Sept. Some members thought the survey could maybe start in the summer holidays as this may be a good time to get some responses from young people outside the school setting. The aim in schools is for teaching staff to facilitate a session on substance misuse/NPS and for the survey to be completed by pupils as a part of this. It is hoped that as many as 5000 young people aged 11-25 might complete the survey over a three month period.

**ACTIONS**

* **The Project Group should make a decision about the timing for the school/youth survey at their meeting on 15th April. Prior to this any comments should be passed to CF that meeting for her to feedback. (CW to consider with JJ if there are any implications for APB’ funding from delaying the survey.)**
* **The project group will request a rep for Swansea**

CF provided a verbal report on her meeting with Mel Perry to discuss the working age section of the strategy and the potential for liaison with Healthy Working Wales Scheme on this. it was noted that the scheme is by self selection and that some of the hardest to reach companies/organisations are not represented and do not prioritise engagement.

JP provided information about training provided for staff at Swansea University and the University of Wales Trinity St David’s. There is a student magazine available for all students which could include advice/information in relation to safety and crime prevention.

JH and AW explained the awareness raising approach taken in the universities and the information provided for new students, during freshers’ week, in student accommodation and the course focusing on health provided for students referred to them.

While our work on NPS prevention is very important, it was noted that the main issue of concern among students continues to be excess alcohol. The ‘Don’t Drink and Drown’ campaign run by the RLSS is also being promoted in university settings. **ACTION: CW to obtain the outline of the rolling programme for the universities and provide assurance to Julia Jenkins that the University are included in information campaigns**

1. **Prevention & Education Subgroup 2016/17 Work Plan Update**

Information about the draft workplan had been sent out by email by JJ with the agenda for the meeting. CF updated the group further. She explained that in the first year the plan will include a significant amount of scoping of activity as there is essential groundwork to be undertaken so that the group can be well informed when deciding the next steps. PD and CF had met to progress with early years actions in the work plan. Meanwhile, CF is aware of gaps in the draft and requested group members help to complete the workplan and some volunteers to lead and contribute to specific actions. It was agreed that further actions could be added once initial priority work has been undertaken. It was noted that this is a significant piece of work for CF and the group’s support is crucial to the success of the group.

**ACTION: CF will send out the workplan for comments and volunteers to lead or contribute. These should be made known to CF within the next fortnight.**

1. **School Policy Implementation Review**

A Project Initiation Document has been drafted to support a review of substance misuse education and implementation of a prevention policy within all school settings across the Western Bay APB region. The first aspect is underway - looking at standardising the policy developed for BCBC for NPT and Swansea to ensure all school settings across the Western Bay region adopt and adhere to the ‘All Schools Substance Misuse Education & Prevention Policy’ and to ensure that key school staff feel confident and competent to adhere to the procedures as described in the policy. EG is collecting information to capture variance between schools. Agreed for the APB to receive a final report including an evaluation of the impact of the intervention (by September 2017)

**ACTIONS: EG and Corinne Fry have agreed to send comments by 21st May and CF will distribute the PID and an update once finalised.**

1. **Points to be raised at APB:**

* Update on the NPS Strategy
* Update on the Schools Policy Implementation Review
* Make aware of AOB below.

1. **AOB**

The Group was made aware of some project work being led by the Health Protection Team (Gareth Morgan and Josie Smith) in Public Health Wales around sexual health and substance misuse which focuses on education for sexual health workers regarding substance misuse and vice versa. A pack is being developed for these workers.

1. **Time and Date of Next Meeting**

**14 Jun 16 – 9.30 – 11.30 am Boardroom floor 12 Oldway Centre Swansea SA1 5AQ.**