



**APPLICATION FOR THE GRANT / CHANGE OF NAME OF A  
PRIZE GAMING PERMIT**  
(FOR USE BY THOSE OCCUPYING / PROPOSING TO OCCUPY PREMISES WHERE  
FACILITIES FOR GAMING WITH PRIZES WILL BE MADE AVAILABLE)

**Section C – Change of name**

4. What is the name of the permit holder on the existing permit?

.....  
.....

5. What is the reference (e.g. number) of the existing permit?

.....  
.....

6. What name change is requested by the permit holder?

.....  
.....

7. Why is this change of name being requested? (*see guidance note 10*)

**Section D – General Information**

8. Name of premises.....  
.....

9. Address of premises.....  
.....  
.....

10. Telephone number of premises.....

11. Name of applicant

.....D.O.B.....  
.....

12. Address of applicant

.....  
.....  
.....

13. Telephone number (daytime) of applicant

.....  
.....

14. E-mail address of applicant

.....

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**Section E – Fee and Signature(s)**

*I enclose a sum of £....) (cheques should be made payable to.....)*

*I confirm that I occupy / propose to occupy the premises to which this application relates.*

*I confirm that I am 18 years of age or older.*

I also declare that I have read and understood the licensing privacy notice attached.

**Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.**

**Dated .....**

**Signed (by or on behalf of applicant / permit holder)**

.....

**Print Name**

.....

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**Guidance notes:**

1. This form is to be used for an application for a grant (or to request a change of name) of a prize gaming permit under the Gambling Act 2005 Part 13 and Schedule 14. **This form can be used for both new applications and for applications to convert an existing Section 16 permit** under the Lotteries and Amusements Act 1976 in accordance with the Gambling Act 2005 Statutory Instrument 2006 / 3272.
2. This permit application is for prize gaming as defined in Section 288 Gambling Act 2005 as follows:  
*“Gaming is prize gaming for the purposes of this Act if neither the nature nor the size of a prize played for is determined by reference to -*  
*(a) the number of persons playing; or*  
*(b) the amount paid for or raised by the gaming.”*
3. A number of statutory conditions apply to prize gaming permits under Section 293 Gambling Act 2005 as follows:
  - I. The first condition is compliance with such limits as may be prescribed in respect of participation fees (and those limits may, in particular, relate to players, games or a combination; and different limits may be prescribed in respect of different classes or descriptions of fee).
  - II. The second condition is that -
    - a) all the chances to participate in a particular game must be acquired or allocated on one day and in the place where the game is played,
    - b) the game must be played entirely on that day, and
    - c) the result of the game must be made public- (i) in the place where the game is played, and (ii) as soon as is reasonably practicable after the game ends, and in any event on the day on which it is played.
  - III. The third condition is that a prize for which a game is played, or the aggregate of the prizes for which a game is played- (a) where all the prizes are money, must not exceed the prescribed amount, and (b) in any other case, must not exceed the prescribed value.
  - IV. The fourth condition is that participation in the game by a person does not entitle him or another person to participate in any other gambling (whether or not he or the other person would also have to pay in order to participate in the other gambling).
4. The ‘prescribed’ ‘amount’ and ‘value’ are set-out in regulations, currently SI 2007 / available via <http://www.opsi.gov.uk> or from the Gambling Commission’s website. The current regulations are:
  - amount =
  - value =
5. The permit’s duration is 10 years. A renewal application must be made 2-6 months before the expiry date of the permit (Schedule 14 paragraph 18 Gambling Act 2005).

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6. The **fee** for a **new application** for grant is **£300**. The **fee** for the **conversion** of an existing Section 16 Lotteries and Amusements Act 1976 permit is **£100**. The **fee** for a **change of name** is **£25**.
7. Applicants should be aware that this Licensing Authority has published a 'Statement of Principles' under Schedule 14 paragraph 8 (3) of the Gambling Act 2005 relating to prize gaming permits. The Statement is available via this authority's website or via a request made to the contact details provided at the top of this form.
8. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonably practicable after that decision to grant / refuse has been made.
9. If an application has been made to convert an existing Section 16 Lotteries and Amusements Act 1976 permit before 31<sup>st</sup> July 2007, then the applicant can assume that, even where a decision has not been formally made by this licensing authority, his/her application is to be treated as granted from September 2007. Following this, a permit must be provided by this authority as soon as reasonably practicable.
10. These permits cannot be transferred. Change of name is only permitted where the permit holder changes his / her name or wishes to be known by another name (Schedule 14 paragraph 12(2)).
11. A Prize Gaming Permit authorises 'prize gaming' as defined at Section 288 Gambling Act 2005 which states:

*Gaming is prize gaming for the purposes of this Act if neither the nature nor the size of a prize played for is determined by reference to-*

- (a) the number of persons playing, or*
- (b) the amount paid for or raised by the gaming.*

**Official Use Only**

**Date of receipt:** ..... **Fee Paid – Amount** .....

**Receipt No.:** .....

**Application accepted / returned (please delete as appropriate)**

**Date of Consultation with Police:** ..... **Representations: YES / NO**

**Date Permit Issued:** .....

**Application accepted / returned (please delete as appropriate)**

## Licensing Privacy Notice

1. In providing us with your personal information you hereby acknowledge that Neath Port Talbot County Borough Council is the Data Controller for all the personal information you provide on this form (for the purpose of the General Data Protection Regulation 2016 (GDPR) and the Data Protection Act 2018 (DPA)).
  
2. The personal data which we collect from you via this form will be used by the Council (pursuant to it carrying out its various statutory and business functions) for the following purposes:  
Hackney Carriage (taxis) and Private Hire Licences  
Alcohol and entertainment licences, permits and notices  
Gambling licences, permits and notices  
Charitable collection licences and permits  
Boats and Boatmen licences  
Firework licences  
Hairdresser registrations  
Petroleum licences  
Scrap Metal Dealer licences  
Sex establishments and sexual entertainment venue licences  
Stage hypnotism registrations  
Street trading consents  
Tattooing, Cosmetic Piercing, Acupuncture, Electrolysis registrations
  
3. As a Data Controller the Council is required under GDPR to inform you which of the Article 6 GDPR “Data Processing Conditions” it is relying upon to lawfully process your personal data. In this respect please be advised that in regards to the data provided by you on this form we are relying on the following two Article 6 conditions;
  - i. “The data processing is necessary for compliance with a legal obligation to which the controller is subject”. (Article 6(c) GDPR).
  - ii. “The data processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.” (Article 6(e) GDPR).
  
4. We may share your personal data securely with the following third parties (i.e. persons/bodies/entities outside the Council) in accordance with data sharing arrangements which we have in place with those third parties
  - The Fire & Rescue Service

- The Police
  - Disclosure & Barring Services
  - NHS local health boards
  - Immigration services
  - Foreign Embassies if you are a foreign national or have lived abroad
  - National Fraud Initiative
  - Department for Work & Pensions
  - HM Revenue & Customs
  - DVLA
  - Other local authorities
5. The personal information collected from you on this form will be held by the Council for as long as the licence, permit, consent, notification exists or up to 6 years after it lapses.
  6. Please note that we are required to collect certain personal data under statutory requirements and in such cases a failure by you to provide that information to us may result in the Council being unable to provide you with a service and/or could render you liable to legal proceedings.
  7. We would inform you that under Article 21 GDPR you have the right at any time to object to the Authority about the fact that we are processing your personal data for the purposes of carrying out a public task or exercising our official authority.
  8. The Council will not transfer any of your personal data outside of the European Union. All processing of your personal data by us will be carried out in the United Kingdom or other European Union countries.
  9. The Council will not use your personal data for the purposes of automated decision making.
  10. Please be advised that under GDPR individuals are given the following rights in regards to their personal data:
    - i. The right of access to their personal data held by a data controller.
    - ii. The right to have inaccurate data corrected by a data controller.
    - iii. The right to have their data erased (in certain limited circumstances).
    - iv. The right to restrict the processing of their data by a data controller (in certain limited circumstances).

- v. The right to object to their data being used for direct marketing.
- vi. The right to data portability (i.e. electronic transfer of data to another data controller).

Further information on all the above rights may be obtained from the Information Commissioner's website: [www.ico.org.uk](http://www.ico.org.uk).

- 11. In the event that you have any queries regarding our use of your personal data, you wish to have access to the same or you wish to make any complaint regarding the processing of your personal data please contact the Council's Data Protection Officer at the Directorate of Finance & Corporate Services, Civic Centre, Port Talbot, SA13 1PJ.
- 12. Please be advised that in the event that you make a request or a complaint to the Council's Data Protection Officer (see 9 above) and you are dissatisfied with the Council's response you are entitled to complain directly to the Information Commissioner's Office. Details of the Commissioner's Office contact details and further information on your rights may be obtained from the Commissioner's website – [www.ico.org.uk](http://www.ico.org.uk).