*The Mayor’s Cadet - Guidelines*

This document will help you understand what the Mayor’s Cadet is, what responsibility they have and what is expected of a Mayor’s Cadet.

In becoming a Mayor’s Cadet, you are expected to follow these guidelines and take responsibility for your own behaviour as a representative of the county borough.

**What is a Mayor’s Cadet and what does the Mayor’s Cadet do?**

Neath Port Talbot Council is committed to fostering strong relationships with local youth organisations and recognising the contributions of young people in the community. The appointment of a Mayor’s Cadet will provide an opportunity for a local cadet to support the Mayor in their civic duties while representing their respective organisation.

The term cadet is often used to refer to those training in the military or emergency services. At Neath Port Talbot Council, the Mayor’s Cadet is selected from other uniformed clubs/ groups.

The main duty of the Mayor’s Cadet is to accompany the Mayor of Neath Port Talbot to several appropriate public civic events during the Mayoral year. During this time, the Mayor’s Cadet will have an opportunity to experience civic life, and this includes attending events such as Armed Forces Day and Remembrance Sunday.

At these events the Mayor’s Cadet will assist the Mayor to welcome dignitaries and perform such duties as conducting a reading at an event or carrying a wreath.

**What does the Mayor’s Cadet wear?**

You will be expected to be dressed formally – uniformed for all events unless stated otherwise.

You will be expected to wear a Badge of Office, which is a pin badge showing the Mayoral crest. This should be worn on the left of your uniform. When your year as Mayor’s Cadet comes to an end the badge will be engraved with your name and be yours to keep.

**How do I talk to the Mayor?**

In your speeches and in company you should always address the Mayor as Mr. Mayor and if the Mayoress is present, Madam Mayoress. If the Mayor is a lady she should be addressed as Madam Mayor. She will have a Consort (instead of a Mayoress) who should be addressed as Mayor’s Consort.

**Expected behaviour**

* Social Media – you must keep your Facebook, X and other pages “clean” in your term of office. This includes bad language, antisocial behaviour, inappropriate comments and political neutrality
* During civic duties the purchase or consumption of alcohol, cigarettes/vaping is not acceptable
* When out in your social time in the view of the public, you must always behave in a way that portrays young people in a positive manner.

**What support is there for the Mayor’s Cadet?**

Transport to events is to be arranged by the cadet’s parent/guardian.

The Mayor’s Secretary will be available to always help you. For example the Mayor’s Secretary can help write your speeches but will not write them for you. They should be your own words. .

In addition, the Mayor’s Secretary will be available for support and advice on any engagements you may be attending with the Mayor.